

**NEIGHBORS IN NEED OF SERVICES, INC.
HEAD START/EARLY HEAD START
PROGRAM**



**Bid Packet for
Classroom Equipment,
Small Playground Equipment and Materials
FY 2017/2018
17-RFP-015**

**Neighbors In Need of Services, Inc. Head Start/Early Head Start
Invitation to Bid**

Bid Number# 17-RFP-015

Bid Title: Classroom Equipment, Small Playground Equipment and Materials

Date Due: September 13, 2017

Due No Later Than: 4:00 p.m.

NINOS Inc. Head Start/Early Head Start Program is a private non-profit organization. NINOS Inc. Head Start/Early Head Start Programs provide services to low income families for children from birth to five years of age. The agency is funded to serve 2,914 children throughout the counties of Cameron and Willacy Counties.

The agency is currently seeking bids for its Classroom Equipment and Materials:
(Attachment "A")

CLOSING SUBMISSION DATE & PUBLIC OPENING

Please submit the following information in a sealed envelope by 4:00 p.m. on September 13, 2017. Bid opening will be held on September 14, 2017 at 9:00 a.m. at NINOS, Inc. Administration office located at 22887 State Hwy 345, Rio Hondo, TX. 78583.

INQUIRIES

For further information please contact Ruben Garcia at (956) 399-9944 ext. 113 or email at ruben.garcia@ninosinc.org

NON-DISCRIMINATION & EQUAL OPPORTUNITY

No person shall on the grounds of race, color, religion, sex, national origin, age, handicap, political affiliation or belief be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment in the administration of or in connection with any program or activity funded in whole or in part with funds made available under this contract.

NON-RESPONSIVE PROPOSALS

Proposals may be judged non-responsive and removed from further consideration if any of the following occur:

- The proposal is not received timely in accordance with the terms of this proposal
- The proposal does not follow the specified format
- The proposal does not include documentation of accompanying credentials

REVIEW PROCESS

NINOS Inc. reserves the right to reject any or all proposals submitted and contemplates award of the contract to the responsible offer or with the most advantageous bid.

**NEIGHBORS IN NEED OF SERVICES, INC. HEAD START / EARLY HEAD START
INSTRUCTIONS**

Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Prior to returning your sealed bid response/submittal, all Addendums - if issued - should be reviewed and downloaded by entering the NINOS, Inc. web site at www.ninosinc.org.

Please return bid in sealed envelope. Be sure that return envelope shows the Bid Number, Description and is marked "SEALED BID".

Return Bid To:

Delivered to the administration office by Delivery Services.

Attn: Lina Garza

22887 State Highway 345

Rio Hondo, TX 78583

Mailed using USPS.

Attn: Lina Garza

PO Box 189

Rio Hondo, TX 78583

You must sign below in ink failure to sign will disqualify the offer. All prices must be typewritten or written in ink.

Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax No: _____





E-mail: _____

Print Name: _____ Signature: _____

(Your signature attests to your offer to provide the goods and/or services in this bid according to the published provision of this bid.)

Attachment "A"

- NINOS, Inc. is soliciting Bids for CLASSROOM EQUIPMENT AND MATERIALS for 17/18 school year beginning October 2017 through September 2018, or until a subsequent bid is awarded.
- Delivery must be made between October 2017 through September 2018 and staggered orders and deliveries throughout the year may be requested. NINOS, Inc. will maintain a stockless inventory. Orders will be placed with vendor on an as needed basis. All shipping costs must be included in bid prices.
- All pricing and terms on the Core lists must remain firm/constant and cannot change throughout the entire bid award period.
- Partial Bids will be accepted. Items will be purchased individually unless otherwise specified.
- This is a bid inquiry only and implies no obligation on the part of NINOS, Inc.
- Acceptance of and final payment for the item will be contingent upon satisfactory performance of the product received by NINOS, Inc.
- Shipment address is at NINOS Warehouse, 22887 State Hwy 345, Rio Hondo, Texas 78583 and we must be notified at least 72 hours in advance. (956-399-9944)
- Specify if special equipment is required to unload.
- An approved purchase must be delivered within four weeks from date of purchase order.
- Deliveries to be made Monday through Thursday from 9:00 to 11:00 a.m. and 1:30 to 3:30 p.m. (**ONLY**)
- NINOS, Inc. reserves the right to accept or reject all or any part of any bid, waiver minor technicalities. NINOS, Inc. reserves the right to award by item category or by total bid. Prices should be itemized. NINOS, Inc. also reserves the right to award either with or without trade in, if applicable.
- **PLEASE SPECIFY IF YOU ARE SUBSTITUTING AN ITEM THAT IS NOT SIMILAR TO THE PRODUCTS WE ARE REQUESTING (OR IF SLIGHTLY DIFFERENT).**

Description	Image	Quantity	Price Quote
<p>Housecleaning Rack has cut outs at the top and base to hold cleaning x 18" high. Weight 6 lbs. Housecleaning Tools</p>			
<p>Doll to include wheel chair</p>			
<p>Special Needs Doll Accessories Leg Braces (Pair) Helps children to be sensitive to people with physical disabilities. Equipment is made of durable plastic. Shown with Soft Ethnic Black Girl Doll and Forearm Crutches.</p>			
<p>Dress Up Costumes Each outfit features a Velcro closure in the back and includes a matching hat. Cotton blend, washable, color firm, highly durable.</p>			

Excellerations Plastic Links-
500 pieces



Multi-Ethnic School Doll set



Pretend Telephone for
Dramatic Play










Fruits and Vegetables
safe for ages 3 and 4.



Play Foods
This 12-piece set of Hispanic
play food includes tamale,
enchilada, tacos, quesadilla,
empanada, rice, beans, chips
and salsa, pepper and flan.
Made of durable, safe vinyl.



Description	Image	Quantity	Price Quote
<p>Pretend & Play Cooking Set Colorful, 10-piece cookware set includes tea kettle, frying pan with lid, two-handed pot with lid and five utensils with big, easy-to-grip handles. Made of durable plastic for active play. Frying pan measures 5".</p>			
<p>Pretend & Play Dish Set Tough, plastic dish set will hold up to years of preschool play. Set includes four place settings with plates, cups, saucers, knives, spoons and forks. Plates measure 5 1/4" diameter.</p>			
<p>Kid-Size Career Hats Set of 4 extra-durable plastic hats are great for role playing, career awareness, plays and more! Realistic hats have adjustable plastic liners for comfortable, kid-sized fit.</p>			
<p>Up right Mirror 13" wide x 48" high Class safe for ages 3 and 4</p>			


Description	Image	Quantity	Price Quote
<p>Flannel board w/Stand 24"W x 18"H</p>			
<p>Activity Tree for Chicka Chicka Boom Boom Activity tree with alphabet book. The cloth tree comes with a set of 26 lowercase foam letters that stick and 20" tree.</p>			
<p>Wooden Unit Blocks-set of 162</p>			



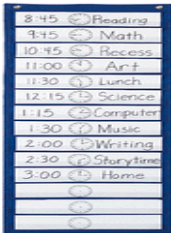
Supersonic Portable
MP3/CD Player with Cassette
Recorder, AM/FM Radio
and USB Port




Cash register for children



Description	Image	Quantity	Price Quote
Washable (8) water-colors			
Balancing Bear Scale-include bears			

Wooden Abacus			
<p>Monthly Calendar Pocket Chart</p> <p>Includes 43 pockets for days of the week and date cards. 25" x 28 1/2".</p>			
<p>Scheduling Pocket Chart</p> <p>14 rows of pockets and 16 scheduling cards. Each card has a blank clock for you to add hands showing time! 12 1/2" x 33". Resource guide included</p>			

Description	Image	Quantity	Price Quote
<p>Picture Perfect Design Tiles</p> <p>Includes 128 1" tiles (6 colors), 9" x 10" clear plastic grid, eight 2-sided pattern cards and instructions.</p>			

Vehicles Poster Set, Set of 14

Airplane, Car, Truck, Jeep, Motorcycle, Bus, Fire Truck, Ambulance, Police Car, Tow Truck, Tractor, Train, Boat and Helicopter. The 14" x 19" posters are on a heavy card stock with durable gloss varnish.



Occupations Poster Set, Set of 6
Posters are 14" x 19", on a heavy card stock and have a durable glossy varnish. Includes police officers, firefighters, judges, doctors, mail carriers, and soldiers.



Sea Life Poster Set, Set of 14
Seagull, Seal, Shark, Pelican, Octopus, Crab, Dolphin, Whale, Hermit Crab, Manta Ray, Sea Horse, Starfish, Sea Turtle, Lobster. The 14" x 19" posters are on a heavy card stock with durable gloss varnish.



World Globe



Description	Image	Quantity	Price Quote
<p>Children with Special Needs Puzzle Set Set of 4</p>			
<p>Alpha Oval Rug 6'9" x 9'5"</p>			
<p>Alpha Oval Rug 8'3" x 11'8"</p>			

Mirror Blocks

Hardwood frames w/ rounded corners and mylar mirrored interiors.



Tall Stacker Mighty Monkey Pegs and Pegboard set

Kids create their own formations and they can see how high they can stack the monkeys.



City Traffic Block Carpet

38" x 79"



Wooden Cubes

12 Wooden cubes ea. With its unique sound.

Children will find its match.



“Learn to dress” doll

15”Hispanic boy doll teaches dressing skills.



“Learn to dress” doll



15”Hispanic girl doll teaches dressing skills.






Alphabet Soup Sorters







Cook up early literacy skills, includes 130 Photo Cards and 52 letter cards.



Description	Image	Quantity	Item
<p>Alpha Catch</p> <p>The physical way to practice letter names and sounds.</p>	 A collection of colorful balls with letters on them, scattered around a brown baseball glove.		
<p>Geometric Stacker</p> <p>Rings, octagons, and rectangles can be slotted onto the three rods, stacked on top of each other, or lined up to compare shapes, sizes, and colors.</p>	 A wooden base with three vertical rods, each with a stack of colorful geometric shapes (rings, octagons, and rectangles) on top.		

Description	Image	Quantity	Item
<p>Ball Carry Net</p> <p>Heavy duty 4" mesh with drawstring, holds 8 basketballs or 12 volleyballs. Size 24" x 36". Balls sold separately.</p>			
<p>Playground Ball</p> <p>16" 2 Ply rubber, red.</p>			
<p>Playground Ball</p> <p>13" 2 Ply rubber, red.</p>			

Description	Image	Quantity	Item
<p>Hand Pump</p> <p>Plastic, 10" long</p>			
<p>Inflating needles</p> <p>Extra Long, nickel plated brass.</p>			
<p>Stack 'em Up Blocks</p> <p>Textured puzzle blocks, brightly colored textured foam.</p>			
<p>Chicka Chicka Bum Bum</p> <p>is a bestselling children's book written by Bill Martin</p> <p>SPANISH</p> <p>Hard Cover Book</p>			
<p>Excellerations Pipetubes -80 pieces</p>			
<p>Excellerations Math Manipulatives-Set 1</p>			

500 Unifix Cubes			
Extra-Large Animal Lacing Shapes-9 cards.			
Wooden Lacing Beads-set of 2			
Mag-Blocks-48 pieces			
Excellerations Nuts and Bolts-96 pieces			
Mighty Monkey Stacking Pegs & Boards – 26 Pieces			

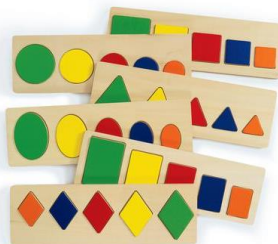
Excellerations Weighted
counting Bears-96 Pieces



Excellerations Wood Pattern
Blocks- 250 Pieces



Size and Shape Puzzles-Set of 6



Wooden Dominoes-168 Pieces



Tall-Stacker Pegs



Snapo Advanced Builder Set-
550 pieces



Domestic Pet counters -72 pieces



15-Piece Super Player Rhythm
Set



Tamborine Stick



Excellerations Sand Block--
Set of 2



Excellerations Hand Tom Tom







Bean Bag Coordination Set-13
pieces



Guiro Tone Block




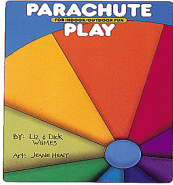


<p>Excellerations Alphabet Beanbags-Set of 26</p>			
<p>Foam Tabletop Unit Blocks-68 pieces</p>			
<p>Smart Snacks-Rainbow color cones-12 pieces</p>			
<p>New Sprouts cook it! - 6 pieces</p>			




BOOKS





Item	Description	Quantity	Price Quote
0-7802-4523-7	Going to School		
0-7802-9746-6	My Friends at School		
0-316-15562-4	It's Okay to Be Different		
1-57542-112-7	Hands Are Not for Hitting		

0-590-93002-8	No David!		
1-56065-510-0	Community Helpers Fire Fighters		
1-56065-513-5	Community Helpers Police Officers		
0-670-45149-5	Make Way for Ducklings		
1-56065-509-7	Community Helpers Doctors		
0-439-40853-9	First Aid		
0-7802-4526-1	Shopping		
0-7802-7645-0	The Pumpkin		
0-670-24133-4	Corduroy		
0-395-87276-6	Sheep in a Shop		
139780531068854	"Hi Pizza Man"		
0-7802-7628-0	A Monster Sandwich		
139780064431453	Airport		
1-56065-557-7	Community Helpers Mail Carriers		
0-14-056442-X	A Letter to Amy		
0-07-572221-6	The Tortilla Factory		
13-9780060092634	Fiesta		
13-9780698113596	Legend of the Bluebonnet		
0-07-572205-4	Cowboy Mouse		
139780152023720	Flower Garden		
0-7802-7654-X	Mrs. Wishy Washy		
0-7802-7629-9	The Tree House		
0-322-00625-2	Underwater		
0-07-572217-8	Fish Wish		
0-7802-4525-3	The Museum		
139780140542769	Road Builders		
0-439-39962-9	Pledge of Allegiance		
1-4169-0350-X	Duck for President		
139780823413645	Moon Book		
0-590-27444-9	Head To Toe		
0-7802-5725-1	Farm-Shoo!		
9780679891154	There's no place like space Dr. Seuss		
0-7802-4524-5	A Day at School		
139780689835681	Chicka Chicka Boom Boom		
0-32200315-6	The Gifts		
0-0780245288	Eating Out		
13-9781404802940	Out and About at the Post Office		
139780689807688	Dear Mr. Blueberry		

9780374427863	Gotta Go! Gotta Go!		
9780805053883	Polar Bear, Polar Bear, What Do You Hear?		
139780690048254	Bones, Bones, Dinosaur Bones		

Description	Image	Quantity	Price Quote
<p>Ball Carry Net Heavy duty 4" mesh with drawstring holds 8 basketballs or 12 volleyballs. Size 24" X 36".</p>			
<p>Parachute size 6" diameter with 8 handles Parachute size 12" diameter with 12 handles.</p>			
<p>Traffic Signs 4 authentic signs emphasize concepts of rules and safety. Weatherproof plastic with wide, tip-proof metal bases. Signs</p>			
<p>Mini Shoot Around 18 months & up. Portable, easy-to-assemble Welded steel frame on 24" round base, 30" H. Includes heavy-duty cord net</p>			

Description	Image	Quantity	Price Quote
<p>Sports Balls With a ball for each of these popular team sports, Rubber construction. (5 balls included)</p>			
<p>Gross Motor Hoops Assorted colors in 2 sizes: 24" and 30"</p>			
<p>Sand Play Kit 1 - 6 years. Includes sifters, molds, magnets, baking set, dump truck, scoop, shells, magnifiers, funnels and nesting beakers.</p>			

Description	Image	Quantity	Price Quote
<p>White Sand (25 lbs) This is a non-toxic, white, play sand. It is environmentally friendly and contains no silica or quartz. It is 100% natural, molds great when moist, dust free, and has a soft and pleasant texture when touched. 25 lbs. (Shells sold separately)</p>			
<p>Tricycles for 3 and 4 year olds</p>			
<p>Sand Box to Include lid and Umbrella.</p>			
<p>Portable Art Panel easy-to-clean Plexiglass painting surface on both sides, and a built-in paint cup tray with cup holders on each side. Solid plastic frame. Ages 3 and up. 4' long x 4' wide x 4' high.</p>			

1 gallon aquarium



**GBC Pinnacle 27 Standard 27"
Roll Laminator - 1701700**



**1.5 Mil Premium School
Laminating Film - 1" Core**



**Step 2 Naturally Playful Picnic
Table with Umbrella, 72 X 43 X
40-3/4 in, Plastic, Tan, 300 lb**



**Step 2 Neat & Tidy Cottage II
playhouse can be a toddler's home
away from home! Ages 2+**



Attachment "B"

1. Equal Employment Opportunity-All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
2. Debarment and Suspension (E.O.s 12549 and 12689) No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractor declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.