

**NEIGHBORS IN NEED OF SERVICES, INC. (NINOS)**  
**HEAD START / EARLY HEAD START PROGRAM**

*“Creating a brighter future for our children and la familia”*



**Bid Packet for  
Playground Rubber Mulch  
2018/2019  
# 18-RFP-020**

**NEIGHBORS IN NEED OF SERVICES, INC. HEAD START / EARLY HEAD START  
INVITATION TO BID**

**BID NUMBER# 18-RFP-020**

**BID TITLE: Playground Rubber Mulch**

**DATE DUE: September 12, 2018**

**DUE NO LATER THAN 4:00 P.M.**

NINOS, Inc. Head Start / Early Head Start Program is a private non-profit organization. NINOS, Inc. Head Start / Early Head Start Programs provide services to low income families for children from birth to five years of age. The agency is funded to serve 2,626 children throughout the counties of Cameron and Willacy Counties.

The agency is currently seeking bids for Playground Rubber Mulch: (Attachment "A")

**Closing Submission Date and Public Opening**

Please submit the following information in a sealed envelope by 4:00 p.m. on September 12, 2018. Bid opening will be held on September 13, 2018 at 9:00 a.m. at NINOS, Inc. Administration office located at 22887 State Highway 345, Rio Hondo TX 78583.

**Inquiries**

Please call Ruben Garcia, Procurement Officer at (956) 399-9944 ext. 113 or e-mail at [ruben.garcia@ninosinc.org](mailto:ruben.garcia@ninosinc.org)

**Non-Discrimination and Equal Opportunity**

No person shall on the grounds of race, color, religion, sex, national origin, age, handicap, political affiliation or belief be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment in the administration of or in connection with any program or activity funded in whole or in part with funds made available under this contract.

**Non-responsive Proposals**

Proposals may be judged non-responsive and removed from further consideration if any of the following occur:

- The proposal is not received timely in accordance with the requirement.
- The proposal does not follow the specified format.
- The proposal does not include documentation of accompanying credentials.

**Review Process**

NINOS, Inc. reserves the right to reject any or all proposals submitted and contemplates award of the contract to the responsible bidder or with the most advantageous bid.

**NEIGHBORS IN NEED OF SERVICES, INC. HEAD START / EARLY HEAD START  
INSTRUCTIONS**

Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Prior to returning your sealed bid response / submittal, all Addendums - if issued - should be reviewed and downloaded by entering the NINOS, Inc. web site at [www.ninosinc.org](http://www.ninosinc.org).

Please return bid in sealed envelope. Be sure that return envelope shows the Bid Number, Description and is marked "SEALED BID".

**RETURN BID TO:**

Delivered to the administration office by Delivery Services.

Attn: Lina Garza  
22887 State Highway 345  
Rio Hondo, TX 78583

Mailed using USPS.  
Attn: Lina Garza  
PO Box 189  
Rio Hondo, TX 78583

**You must sign below in ink failure to sign will disqualify the offer. All prices must be typewritten or written in ink.**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

(Your signature attests to your offer to provide the goods and/or services in this bid according to the published provision of this bid.)

**NEIGHBORS IN NEED OF SERVICES, INC. HEAD START / EARLY HEAD START  
BID SPECIFICATIONS FOR  
PLAYGROUND RUBBER MULCH**

- NINOS, Inc. is soliciting Bids for Playground Rubber Mulch for 18/19 school year beginning November 2018 through October 2019, or until a subsequent bid is awarded.
- Delivery must be made between November 2018 through October 2019 and staggered orders and deliveries throughout the year may be requested. NINOS, Inc. will maintain a stockless inventory. Orders will be placed with vendor on an as needed basis. All shipping costs must be included in bid prices.
- All pricing and terms on the Core lists must remain firm/constant and cannot change throughout the entire bid award period.
- Partial Bids will be accepted.
- This is a bid inquiry only and implies no obligation on the part of NINOS, Inc.
- Acceptance of and final payment for the item will be contingent upon satisfactory performance of the product received by NINOS, Inc.
- Shipment address is at NINOS Warehouse, 22887 State Hwy 345, Rio Hondo, Texas 78583 and we must be notified at least 72 hours in advance. (956-399-9944)
- Specify if special equipment is required to unload.
- An approved purchase must be delivered within four weeks from date of purchase order.
- Deliveries to be made Monday through Thursday from 9:00 to 11:00 a.m. and 1:30 to 3:30 p.m. (**ONLY**)
- NINOS, Inc. reserves the right to accept or reject all or any part of any bid, waiver minor technicalities. NINOS, Inc. reserves the right to award by item category or by total bid. Prices should be itemized. NINOS, Inc. also reserves the right to award either with or without trade in, if applicable.

## Attachment "A"

Item	Item Description	Qty	Cost per Item	Total Cost
	Earth tone shredded rubber mulch Packed in no more than 1000 lb units/bags	<b>100,000 lbs.</b>		

**Specifications:**

**(Please submit ½ lb sample) with Bid**

- ADA approved
- 100% recyclable material
- Environmentally friendly
- Cost effective
- Does not float
- 5 times heavier than conventional wood mulch
- Rich earth tone
- Retains ground moisture
- Looks like shredded wood mulch
- Minimized dust
- Stays in place
- Odor free, Nontoxic
- Non-abrasive
- Quick drying
- Non-staining
- Will not breed or attract insects
- Requires minimum maintenance
- Guarantee to last a lifetime
- Will not rot or mold
- Resists fading and compaction
- Won't attract termites insects
- Material Data Safety Sheet to be included in Bid
- Freight and shipping charges are to be in bid amount
- For delivery: Need to be notified 5 days in advance to allow sufficient time to acquire proper equipment for unloading, if prior notice is not given, delivery will be delayed 48 hours. A certified gross loaded weight ticket and a certified tare width ticket or document must be provided at delivery location. If not with ticket and tarter ticket are presented, vehicle will not be allowed to unload.
- We encourage the application of Historical Underutilized Business (HUBS) and we do not discriminate on basis of age, color, ethnic basis, sex, national origin, or religion affiliation and we are an equal opportunity employer.
- Neighbors in of Services, Inc. Head Start Program reserves the right to accept or reject any Bid or all Bids.
- Faxed Bids will not be accepted.
- Late Bids will be returned unopened to Bidder.
- Please submit bid in a sealed envelope to the address indicated above and indicate "Mulch Bid" on mailing label.

## Bid Specifications

Item	Item Description	Quantity	Cost Per item	Total Cost
	8" H Fun Timbers-maintenance-free Plastic timbers that don't decay Splinter, or discolor	700ft		

### Fun Timbers

- Extremely durable
- Maintenance-free plastic timbers that don't decay, splinter, or discolor
- Designed with rounded corners and no sharp edges
- Vented for drainage
- Easy to install with steel spike
- ADA approved
- Non-Toxic
- Freight and shipping charges are to be include bid amount
- For delivery: Need to be notified 5 days in advance to allow sufficient time to acquire proper equipment for unloading. If prior notice is not given, delivery will be delayed 48 hours.



Item	Item Description	Quantity	Cost Per item	Total Cost
	<b>Wheelchair-Accessible/ADA Ramp that establishes a clear entry/exit Point to the playground</b>	7		

**Wheelchair-Accessible/ADA Ramp**

- Establishes a clear entry/exit point to the playground
- Durable, maintenance-free roto-molded polyethylene construction
- Modular system is designed for use with Fun Timbers
- ADA approved
- Non-Toxic
- Freight and shipping charges are to be include bid amount
- For delivery: Need to be notified 5 days in advance to allow sufficient time to acquire proper equipment for unloading.

If prior notice is not given, delivery will be delayed 48 hours.



## **Attachment "B"**

1. Equal Employment Opportunity-All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
2. Debarment and Suspension (E.O.s 12549 and 12689) No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractor declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of it's principal employees.