

NEIGHBORS IN NEED OF SERVICES, INC. (NINOS)
HEAD START / EARLY HEAD START PROGRAM

“Creating a brighter future for our children and la familia”



**Pest Control
Specifications
FY 2021/2022
21-RFP-019**

**Neighbors In Need Of Services, Inc. Head Start / Early Head Start
Invitation to Bid**

BID NUMBER# 21-RFP-019

BID TITLE: PEST CONTROL

DATE DUE: September 16, 2021

DUE NO LATER THAN 4:00 P.M.

NINOS, Inc. Head Start / Early Head Start Program is a private non-profit organization. NINOS, Inc. Head Start / Early Head Start Programs provide services to low income families for children from birth to five years of age. The agency is funded to serve 2,424 children throughout the counties of Cameron and Willacy Counties.

The agency is currently seeking bids for Pest Control.
(See Exhibit "A" for Specifications)

Closing Submission Date and Public Opening

Please submit the following information in a sealed envelope by 4:00 p.m. on September 16, 2021 Bid opening will be held on September 17, 2021 at 9:00 a.m. at NINOS, Inc. Administration office located at 22887 State Hwy 345, in Rio Hondo, TX 78583

Inquiries

For further information please call Ruben Garcia (956) 399-9944 or email at ruben.garcia@ninosinc.org.

Non-Discrimination and Equal Opportunity

No person shall on the grounds of race, color, religion, sex, national origin, age, handicap, political affiliation or belief be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment in the administration of or in connection with any program or activity funded in whole or in part with funds made available under this contract.

Non-responsive Proposals

Proposals may be judged non-responsive and removed from further consideration if any of the following occur:

1. The proposal is not received timely in accordance with the terms of this proposal.
2. The proposal does not follow the specified format.
3. The proposal does not include documentation of accompanying credentials.

Review Process

NINOS, Inc. reserves the right to reject any or all proposals submitted and contemplates award of the contract to the responsible bidder with the most advantageous bid.

Other Conditions

All contracts shall contain the following procurement provisions as applicable:
All proposals must include all applicable charges and shipping costs.

**Neighbors In Need Of Services, Inc. Head Start/Early Head Start
Instructions**

Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Prior to returning your sealed bid response / submittal, all Addendums - if issued - should be reviewed and downloaded by entering the NINOS, Inc. web site at www.ninosinc.org.

Please return bid in sealed envelope. Be sure that return envelope shows the Bid Number, Description and is marked "SEALED BID".

RETURN BID TO:

Delivered to the administration office by Delivery Services
Attn: Lina Garza
22887 State Hwy 345
Rio Hondo, TX 78583

Mailed to:
Attn: Lina Garza
PO Box 189
Rio Hondo, TX 78583

You must sign below in ink failure to sign will disqualify the bidder. All prices must be typewritten or written in ink.

Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax No: _____ E-mail: _____

Print Name: _____ Signature: _____

(Your signature attests to your offer to provide the goods and/or services in this bid according to the published provision of this bid.)

Exhibit "A" **Specifications**

Intent:

1. This agreement is intended to constitute a mutual understanding between NINOS, Inc. Head Start / Early Head Start Programs and _____.
2. The specifications cover services to be rendered by _____ to NINOS, Inc. Head Start / Early Head Start Program.

Scope of Work:

- A. The control of all types of interior or exterior **ants**. Control of ants up to 10 feet from building and to include playground area.
- B. The control of all types of **roaches** interior and exterior of building and to include playground area.
- C. The control of all types of **mice** interior and exterior of building and to include playground area.
- D. The control of all types of **rats** interior and exterior of building and to include playground area.
- E. The control of all types of **earwigs** interior and exterior of building and to include playground area.
- F. The control of all types of **roly poly bugs** interior and exterior of building and to include playground area.
- G. The control of all types of **silver fish** interior and exterior of building and to include playground area.
- H. The control of all types of **fleas** interior and exterior of building and to include playground area.
1. The control of all types of **crickets** interior and exterior of building and to include playground area.
- J. The control of all types of **ticks** interior and exterior of building and to include playground area.
- K. The control of all types of **scorpions** interior and exterior of building and to include playground area.
- L. The control of all types of **termites** interior and exterior of building and to include playground area.

This agreement includes around outside perimeter of each of the buildings, being serviced. In the above paragraph, the word "**control**" is defined as "**the periodic eradication of existing infestations and the prevention of re-infestations**".

Materials:

1. The materials used in the pest control work shall conform to federal, state, and local ordinances and shall be used with all due. Pre-cautions. No children, staff, or parents be present during treatment.
2. The materials used in the pest control will conform to all EPA regulations that may apply to apartment complexes.

Schedules:

1. NINOS, Inc. Head Start / Early Head Start Program will be serviced quarterly.
 - a. _____ will provide notices of service prior to service.
 - b. Problem areas needing extra service will be responded to promptly at no additional charge.

Compensation:

1. Services will be billed after service. Billing for each site will require signature of Area Manager or person in charge on each facility.
2. Quarterly cost will be \$ _____ per location. (51) locations @ _____ per location = \$ _____.

Insurance:

1. _____ carry a two million dollar liability insurance policy, a one million dollar worker's compensation policy, and a one million dollar vehicle policy.
2. _____ will furnish NINOS, Inc. Head Start / Early Head Start with a copy of insurance and TAX I.D. number upon request.

Please submit a copy of Pest Control License

Agreement Period:

1. This agreement shall be effective for a period of one year from November 1, 2021– October 31, 2022.

Pest Control Company

NINOS, Inc.

Date

Date