

NEIGHBORS IN NEED OF SERVICES, INC. (NINOS) HEADSTART PROGRAM



Bid Packet for

**2023 Crew Cab Maintenance Utility
Truck with lift**

FY 2023/2024

23-RFP-001

**Neighbors In Need of Services, Inc. Head Start/Early Head Start
Invitation to Bid**

Bid Number# 23-RFP-001

Bid Title: 2023 Crew Cab Maintenance Utility Truck with lift

Date Due: June 07, 2023, at 4:00 p.m. Due No Later Than: 4:00 p.m.

NINOS Inc. Head Start / Early Head Start Program is a private non-profit organization. NINOS Inc. Head Start / Early Head Start Programs provide services to low income families for children from birth to five years of age.

The agency is funded to serve 2,424 children throughout Cameron and Willacy Counties.

The agency is currently seeking bids for its Transportation Content Area for the following:
2023 Crew Cab Maintenance Utility Truck w/lift (See Exhibit "A" for Specifications)

CLOSING SUBMISSION DATE & PUBLIC OPENING

Please submit the following information in a sealed envelope by **June 07, 2023 by 4:00 p.m.** Bid opening will be held on June 08, 2023 at 3:00 p.m. at NINOS Administration office located at 22887 State HWY 345 in Rio Hondo, TX 78583.

INQUIRIES

For further information please call Ruben Garcia, Procurement Officer at (956) 399-9944 or email ruben.garcia@ninosinc.org

NON-DISCRIMINATION & EQUAL OPPORTUNITY

No person shall on the grounds of race, color, religion, sex, national origin, age, handicap, political affiliation or belief be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment in the administration of or in connection with any program or activity funded in whole or in part with funds made available under this contract.

NON-RESPONSIVE PROPOSALS

Proposals may be judged non-responsive and removed from further consideration if any of the following occur:

1. The proposal is not received timely in accordance with the terms of this proposal.
2. The proposal does not follow the specified format.
3. The proposal does not include documentation of accompanying credentials.
4. Bid not sealed.
5. Bid not returned to Administrative Office, Attn: Tracy Torres

REVIEW PROCESS

NINOS Inc. reserves the right to waive any informalities or to reject any or all proposals submitted and contemplates award of the contract to the responsible offer or with the most advantageous bid.

No bidder may withdraw his bid within 30 days after the actual date of the opening thereof.

**NEIGHBORS IN NEED OF SERVICES, INC. HEAD START / EARLY HEAD START
INSTRUCTIONS**

Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Prior to returning your sealed bid response / submittal, all Addendums - if issued - should be reviewed and downloaded by entering the NINOS, Inc. web site at www.ninosinc.org.

Please return bid in sealed envelope. Be sure that return envelope shows the Bid Number, Description and is marked "SEALED BID".

RETURN BID TO:

Delivered to the administration office:
Attn: Tracy Torres
22887 State HWY 345
Rio Hondo, TX 78583

Mailed to: VIA UPS or FEDEX delivery
Attn: Tracy Torres
22887 State HWY 345
Rio Hondo, TX 78583

Mailed to: VIA USPS
Attn: Tracy Torres
PO BOX 189
Rio Hondo, TX 78583

You must sign below in ink failure to sign will disqualify the offer. All prices must be typewritten or written in ink.

Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax No: _____ E-mail: _____

Print Name: _____ Signature: _____

(Your signature attests to your offer to provide the goods and/or services in this bid according to the published provision of this bid.)

Exhibit "A"
TECHNICAL SPECIFICATIONS & BID SUBMITTAL SHEET

NINOS, INC. HEAD START/EARLY START PROGRAM
2022 or 2023 4x2 SD Crew Cab with 8' box Service truck with lift gate

**WARRANTY: (3) years/36,000 miles (truck) and
Warranty on lift**

Vendor must deliver vehicle to customer.

Vehicle specifications similar to:

Engine: 6.2L 2-Valve SOHC EFI NA

V8 Flex-Fuel

Transmission: TorqShift-G 6-Spd

Auto w/SelectShift

Electronic-Locking w/3.73 Axle Ratio

GVWR: 10,000 lb Payload Package

Tires: LT245/75Rx17E BSW A/T

Wheels: 17" Argent Painted Steel

Spare Tire, Wheel, Carrier & Jack

HD Vinyl 40/20/40 Split Bench Seat

Includes center armrest, cupholder, storage and driver's side manual lumbar.

Spring Assisted Shocks

176" Wheelbase

Includes:

- Bright Chrome Hub Covers & Center Ornaments
- Chrome Front Bumper
- Steering Wheel-Mounted Cruise Control

Power Equipment Group

Includes:

- Accessory Delay
 - Trailer Tow Mirrors w/Power Heated Glass
- Includes manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps and turn signals.
- Advanced Security Pack
- Includes SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.
- Power Locks
 - Power Tailgate Lock
 - Power Front & Rear Seat Windows
- Includes 1-touch up/down driver/passenger window.
- Remote Keyless Entry

Trailer Brake Controller

Verified to be compatible with select electric over hydraulic brakes. Includes smart trailer tow connector.

Front License Plate Bracket

Rear View Camera & Prep Kit

Pre-installed content includes cab wiring, frame wiring to the rear most cross member and video display with 4" display. Upfitters kit includes camera with mounting bracket, 14' jumper wire and camera mounting, aiming instructions and electrochromic mirror.

LED Roof Clearance Lights

Upfitter Switches (6) Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with 110V/400W Outlet (43C).

Located in overhead console. includes:

- 200 Amp Alternator

Radio: AM/FM Stereo w/MP3 Player *Includes 4 speakers.*

Daytime Running Lamps (DRL)

Exterior color CHARCOAL GRAY

Interior color Medium earth gray w/HD vinyl

40/20/40 Split bench seat

SERVICE BODY

SMYRNA SERVICE BODY

REAR BUMPER

7-WAY TERMINAL PLUG

See Below.

Picture is for illustrative purposes only.



SPECIAL EQUIPMENT

Vehicle must be equipped with lift installed at rear of service box.
(Tommy Lift preferred) or similar. See below



Company Name _____

Agent Signature _____

Bid Amount per Van _____

Total Amount _____

1. Equal Employment Opportunity-All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
2. Debarment and Suspension (E.O.s 12549 and 12689) No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractor declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of it's principal employees.

